



P. K. DAS COLLEGE
of **NURSING**

PANAYUR (PO), VANIYAMKULAM, PALAKKAD - 679522

(Approved by Indian Nursing Council, Kerala Nurses & Midwives Council & Kerala Government
Affiliated to Kerala University of Health Sciences)



(FORMERLY NEHRU COLLEGE OF NURSING)

EXAMINATION SCRUTINY COMMITTEE



NEHRU COLLEGE of NURSING



PANAYUR (P O), VANIYAMKULAM, PALAKKAD - 679 522

(Approved by Indian Nursing Council, Kerala Nurses & Midwives Council & Kerala Government
Affiliated to Kerala University of Health Sciences)

CIRCULAR

NCN/CC/ESC/2022-23/01

26.03.2023

The Examination Scrutiny Committee meeting with members is scheduled on 03.04.2023 at 10:30am in Multipurpose Hall. All are instructed to attend the meeting without fail.


PRINCIPAL


Copy to

All Head of Departments

Faculty by Name

Committee in-charge




PRINCIPAL
P K DAS COLLEGE OF NURSING
PANAYUR (P.O), VANIYAMKULAM
OTTAPALAM, PALAKKAD DT
KERALA - 679522

Examination Secretory Committee -

Minutes of Meeting

Date : 03/04/2023

Time : 10.30 AM

Venue : Multipurpose hall

Members Present

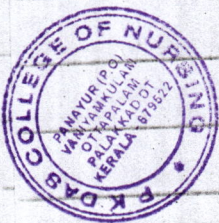
Principal: Prof. Dr. Srinivas Gandhi

Vice Principal: Prof. Pooya Mary Stella

Ist Semester Coordinator: Mrs. ShinyIInd Semester Coordinator: Prof. PooyaIIIrd Year Coordinator: Mrs. SandhyaIVth Year Coordinator: Mrs. Dana

The meeting started with a silent prayer. The following points were discussed.

- To plan 3 Sessionals & 2 Sessional Exams for the year & Semester students
- To prepare the time table.
- To announce the exam schedule atleast one week before the commencement.
- To prepare 2 question papers
- To prepare the key answers
- To plan & divide the portions equally for each sessional.
- To ensure the completion of external classes before the exams.
- To evaluate the papers within a time period of 2 Weeks.
- To plan for PTA after the internal exams.



Handwritten signature in green ink.

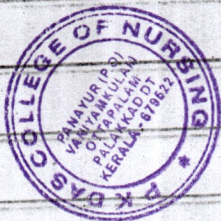
Stamp: PRINCIPAL, PK DAS COLLEGE OF NURSING, PANAYUR (PO), OTTAPALAM, KERALA 675222.

To do the post analysis of the lessional exam result & the university exam result and submit to the principal.

The meeting adjourned at 11.30am.

PK Das
Principal

PK Das



PRINCIPAL
PK DAS COLLEGE OF NURSING
PANAYUR (P.O.), VANIAMKULAM
OTTAPALAM, PALAKKAD DT
KERALA - 679522

l
ats
least
lly
l
e



NEHRU COLLEGE of NURSING



PANAYUR (P O), VANIYAMKULAM, PALAKKAD - 679 522

(Approved by Indian Nursing Council, Kerala Nurses & Midwives Council & Kerala Government
Affiliated to Kerala University of Health Sciences)

CIRCULAR

NCN/CC/ESC/2021-22/01

28.12.2021

The Examination Scrutiny Committee meeting with members is scheduled on 04.01.2022 at 10:00 am in Multipurpose Hall. All are instructed to attend the meeting without fail.

PRINCIPAL


Copy to

All Head of Departments

Faculty by Name

Committee in-charge




PRINCIPAL
P K DAS COLLEGE OF NURSING
PANAYUR (P.O), VANIYAMKULAM
OTTAPALAM, PALAKKAD DT
KERALA - 679522

Minutes of Meeting

37

Date: 04/01/2022

Time: 10:00 AM

Venue: Multipurpose hall

Sub: Discussion of Sessional Exams & setting of QP

Members Present:

Principal:

Vice Principal:

IV Year Coordinator:

III Year Coordinator:

II Year Coordinator:

I Year Coordinator:

The following were discussed:

- To prepare tentative time table for all 3 Sessional Exams

- To set 2 question papers

- To prepare the answer key

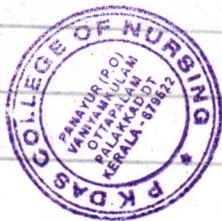
- To evaluate the answer booklets within a

- To prepare the progress card & conduct PTA ^{week}

- To Categorize the student as fast & slow learners

- To submit the post analysis report to the principal after ever Sessional Exam.

The meeting adjourned at 11:00 AM.



Handwritten signature
PRINCIPAL
P.K.D.A.S. COLLEGE OF NURSING
PANAYUR (P.O.), VANIYANKULAM
OTTAPALAM, PALAKKAD DT
KERALA - 679522

Handwritten signature
Principal



NEHRU COLLEGE of NURSING



PANAYUR (P O), VANIYAMKULAM, PALAKKAD - 679 522

(Approved by Indian Nursing Council, Kerala Nurses & Midwives Council & Kerala Government
Affiliated to Kerala University of Health Sciences)

CIRCULAR

NCN/CC/ESC/2020-21/02

04.01.2021

The Examination Scrutiny Committee meeting with members is scheduled on 11.01.2021 at 10:30 am in Multipurpose Hall. All are instructed to attend the meeting without fail.

PRINCIPAL

Copy to

All Head of Departments

Faculty by Name

Committee in-charge




PRINCIPAL
PK DAS COLLEGE OF NURSING
PANAYUR (P.O), VANIYAMKULAM
OTTAPALAM, PALAKKAD DT
KERALA - 679522

Minutes of Meeting

Date: 11/01/2021

Time: 10.30 AM

Venue: Multipurpose hall

Sub: Discussion of Seasonal Exams & setting of GP

Members Present:

IV Year class Coordinator:

III Year class Coordinator:

II Year class Coordinator:

I Year class Coordinator:

Points on discussion:

- Time Table for all 3 Seasonal Exams

- Portion

- Question Paper

- Answer key

- Evaluation

- Post Analysis

The Principal started the meeting with a silent prayer at 10.00 AM.

The following were discussed:

- To prepare the time table before week & inform the students

- To prepare 2 sets of question papers

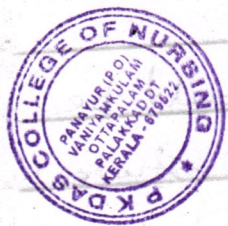
- prepare answer keys

- To complete the evaluation within 2 weeks

- submit the result analysis to the Principal

The meeting adjourned at 11.00 AM.

Principal



PRINCIPAL
PK DAS COLLEGE OF NURSING
PANAYUR (P.O.), VANIAMKULAM
OTTAPALAM, PALAKKAD DIST
KERALA - 679522



NEHRU COLLEGE of NURSING



PANAYUR (P O), VANIYAMKULAM, PALAKKAD - 679 522

(Approved by Indian Nursing Council, Kerala Nurses & Midwives Council & Kerala Government
Affiliated to Kerala University of Health Sciences)

CIRCULAR

NCN/CC/ESC/2019-20/06

06.01.2020

The Examination Scrutiny Committee meeting with members is scheduled on 13.01.2020 at 03:30 pm in Principal office. All are instructed to attend the meeting without fail.

PRINCIPAL


Copy to

All Head of Departments

Faculty by Name

Committee in-charge




PRINCIPAL
P K DAS COLLEGE OF NURSING
PANAYUR (P.O), VANIYAMKULAM
OTTAPALAM, PALAKKAD DT
KERALA - 679522

MINUTES OF THE MEETING

II YR

Date : 13-1-2020
Time : 3.30 pm
Venue : Principal's Office

Members present

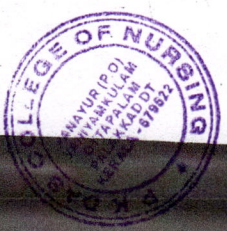
- Prof Tarsil Sethi - Principal
- Prof Lavanya - Vice Principal
- Class co-ordinator - Vishnu
- Asst Prof Regina - Sociology
- Vishnu - Sub 1/2 - Surg Nsg
- Go Daisy - Sub 1/2 - Med Nsg
- Shrincy - Sub 1/2 - CH Nsg

Points discussed

- Sessional exam time table
- Portions for I Sessional examination
- Q-Paper preparation 2 sets as per KUMS model
- Evaluation of answer sheets
- Post analysis of the examination.

Meeting started at 3.30 pm at Principal's office. Principal stated the points for discussion.

Class co-ordinator Vishnu presented the date and time table for I Sessional Examination. Explained the



Principal
PK DAS COLLEGE OF NURSING
PANAYUR (PO), VANIAMKULAM
OTTAPALAM, PALAKKAD DT
KERALA - 679522

portions for each subject

Each subject in charge has explained about the set of Q Paper they prepared. Discussed in the Scrutiny Committee, selected the Q Paper for I sessional examination.

- The subject incharges are asked to prepare the answerkey for Q Paper.

- Subject incharges are given instructions to complete the evaluations within seven days after completion of the examination.

- Planned to conduct the examination in Jan 2020 (28/1; 29/1; 01/2; 03/2) as there were no more points to discuss, meeting adjourned at 4 pm.

Post analysis of the examination

On 10-2-2020 the post examination evaluation meeting conducted in

Principal's Office. The result as follows

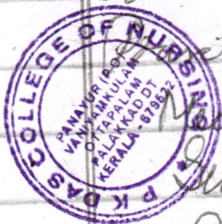
Med Nursing - 14 failures

Surg Nursing -

Community Health - 13 failures

Sociology - All passed

discussed with students they stated that question paper was tough.



PRINCIPAL
PK DAS COLLEGE OF NURSING
PANAYUR (P.O.), VANIAMBAHAM
OTTAPALAM, PALAKKAD DISTRICT
KERALA - 675322

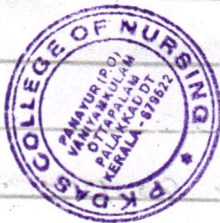
Next examination they will perform well.

Actions taken

- Planned tutorials for the failures.
- Re-examinations after 2 weeks.
- Planned to conduct class PTA meeting on 19th Feb for updating the parents about their wards.

[Signature]
PRINCIPAL

[Handwritten initials]



PRINCIPAL
 PK DAS COLLEGE OF NURSING
 PANAYUR (P.O), VANIAMKULAM
 OTTAPALAM, PALAKKAD DT
 KERALA - 679522



NEHRU COLLEGE of NURSING



PANAYUR (P O), VANIYAMKULAM, PALAKKAD - 679 522

(Approved by Indian Nursing Council, Kerala Nurses & Midwives Council & Kerala Government
Affiliated to Kerala University of Health Sciences)

CIRCULAR

NCN/CC/ESC/2019-20/01

13.08.2019

The Examination Scrutiny Committee meeting with members is scheduled on 19.08.2019 at 02:00 pm in Principal office. All are instructed to attend the meeting without fail.

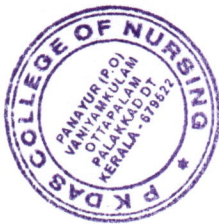
PRINCIPAL


Copy to

All Head of Departments

Faculty by Name

Committee in-charge




PRINCIPAL
PK DAS COLLEGE OF NURSING
PANAYUR (P.O), VANIYAMKULAM
OTTAPALAM, PALAKKAD DT
KERALA - 679522

Examination Security

MINUTES OF THE MEETING

Date : 19.08.2019.

Time : 2 - 2

Venue : Principal office


Meeting started at 2 Pm, Principal started the meeting by saying the importance of the committee.

Members Present

1. Prof. Tamilselvi - Principal
2. Prof. Lavanya - Vice Principal
3. Mrs. Sheena.P. - Asso. Professor (IV year)
4. Mr. Shabul Hameed - Asst. Professor (III yr)
5. Mr. Vishnu - Lecturer (II yr)
6. Mr. Sudhan Sumath Kurmar } - Asso. Prof. (I yr)
7. Mrs. Reeba Babu Asst. Prof (II year - 2018)
9. St. Daisy Maria - Lecturer (III year - 2018)
10. Mrs. Sheeba - Asst. Prof (I year 2018)

Points Discussed in the Meeting

- Time Table and unit of sessional exam should be informed and displayed in the notice board before 15 days of the commencement of sessional examinations
- Leave at the time of examination is not encouraged. If it is unavoidable (R/T health issues, any family issue R/T ^{clerk} could be stated / brought to the


PRINCIPAL
PK DAS COLLEGE OF NURSING
PANAYUR (P.O), VANIKULAM
OTTAPALAM, PALAKKAD DT
KERALA - 679522



notice to the concern teacher and to the principal.

→ Three sessional exam and one model exam will be conducted throughout the academic year.

→ Best of two sessional examination and model exam will be taken for the internal assessment.

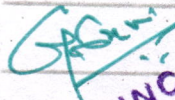
→ If the student (He/she) is not appeared the sessional examination for valid reason, she can be given a re-exam. (or)

If the student has failed in all sessional exams can be given re exam before the model exam. After giving the re exam, she/he fails to perform well / she scores fail mark then she will be fail in the internal assessment.

→ Model exam will be given 15 days after the 3rd sessional examinations.

Question Preparation

- Two sets of Question paper should be prepared and it should be handed over to principal. On the day of exam QP will be selected and will be taken copy.


PRINCIPAL
PK DAS COLLEGE OF NURSING
PANAYUR (P.O), MANIYAMKULAM
OTTAPALAM, PALAKKAD DT
KERALA - 679522



→ Along with Q.P. - Key for the same will be prepared and it should be given to the evaluator by the Subject Incharge.

→ Previous university Q.P. will be considered for the Q.P. Preparation.

Examination Preparation

→ Students have to bring papers and it should be sealed before using for the examination.

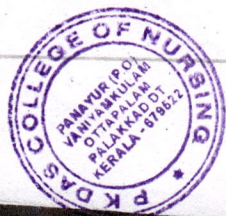
→ Students have to write only the Register Number / Roll Number in the answer booklet.

Evaluation Process

→ Answer booklets and the Answer key will be handed over to the subject evaluator, immediately after the examination and one day will be allotted for the valuation (The particular staff will be suspended from all other activity)

→ The paper will be presented in front of the committee by the subject evaluator.

→ Subject Evaluator explains regarding the weak student and which are all the area has to be concentrated.



Green
PRINCIPAL
P.K.D.A.S. COLLEGE OF NURSING
PANAYUR (P.O.), VANIAMKULAM
PALAKKAD DT.
KERALA - 679522

1212

Corrective Actions

→ Failure / weak students will be given tutorial classes and it will be included in separate time table.

Eligibility

80% attendance is must for appearing university examination.

* Seminal exam marks will be displayed in the notice board.

Practical

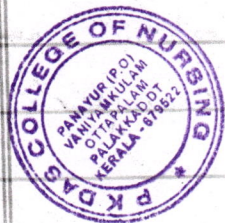
Ongoing evaluation - After the each posting it has to be evaluated. (Monthly)

Before the model practical exam, students should submit all requirements and log book has to be signed before the examination.

[Signature]

[Signature]

SUBJECT INCHARGE



G.P.C.
PRINCIPAL
PK DAS COLLEGE OF NURSING
PANAYUR (P.O), VANIYAMKULAM
OTTAPALAM, PALAKKAD DT
KERALA - 679522